



## 2009 USTA PNW Community Development-Partnership Grant

The USTA Pacific Northwest Community Development grant program is an investment in our communities that supports our mission by linking Schools, Parks and Recreation and Team Tennis in order to promote and develop the growth of tennis. **Our section's high-level priorities of USTA School Tennis, Team Tennis and Park and Recreation growth are a direct correlation to the allocation of USTA/PNW resources and the establishment of essential partnerships.**

*Tennis for all people.*

*Inclusive programs for underrepresented populations are strongly encouraged.*

---

### TYPES OF USTA / PNW GRANTS

**1) Community - based and Public Programming:** Programs such as Tennis in the Parks, Jr. Team Tennis, "PE + " Extracurricular Programs, "Adopt-a-School" Program, Tennis on Campus (Recreational & Club Sports), National Junior Tennis League, Wheelchair Tennis, Adaptive Tennis, Adult and Senior Play Opportunities.

- **Start-Up Grant:** To initiate tennis programming and opportunities.
- **Expansion Grant:** To enhance a current program or expand offerings to new target audiences.

**2) "PE + " Extracurricular Program Support/Partnership Grant** is available at [www.pnw.usta.com](http://www.pnw.usta.com). Click on 'Grants & Scholarships' or 'Community Tennis - School Tennis'.

**3) CTA Development:**

- Education/Training (board & organizational development, fundraising, volunteer development)
- Technical/Technology Grants: maximum grant award is \$1,500.
- Court Fee Subsidy Grant: See Court Fee Subsidy Grant Information Sheet at [www.pnw.usta.com](http://www.pnw.usta.com). Click on 'Grants & Scholarships' or 'Community Tennis'.

**4) Training / Education:** Participation in the national Community Tennis Development Workshop (CTDW), instructor trainings, networking opportunities. What would help your organization most?

**5) USTA / PNW Court Improvement - Development Grant:** Separate application - See [www.pnw.usta.com](http://www.pnw.usta.com) or email [grants@pnw.usta.com](mailto:grants@pnw.usta.com)

**6) Jr. Team Tennis Coordinators:** Separate application - For more information email: [markt@pnw.usta.com](mailto:markt@pnw.usta.com)  
**School Tennis Organizers/Specialists:** Separate application - For more information email: [rogers@pnw.usta.com](mailto:rogers@pnw.usta.com) [ruth@pnw.usta.com](mailto:ruth@pnw.usta.com)

### BASIC CRITERIA & INFORMATION

- Those organizations applying must be open to all people, regardless of race, color, creed, religion, gender, national origin, age, disability, sexual orientation, citizenship status or veteran status.
- Grant recipients must be a current USTA organizational member.
- A completed grant report and evaluation is required at conclusion of program or no later than 11/30/09.
- Please Note: The purpose of this grant is to help subsidize your program, **not** to fund the program entirely.
  - We are looking for partnerships with the goal of developing sustainable programs. Program grants are awarded one time only and are not renewable.
- Grant Review Process may take up to 30 days. Sorry, **no** retro-active grants will be awarded.

## USTA Pacific Northwest Community Development-Partnership Grant APPLICATION

Application Date:	
USTA Org. Member #: (required)	
Sponsoring Organization:	
Program/Facility Name:	
Contact Name:	
Position/Title:	
Street Address:	
City/State/Zip:	
Contact Phone:	
Fax:	
Email:	
Make check payable to (Organization Name and mailing address):	
Tax I.D. Number	

Grant application is for:

- Community-based and Public Programming**
- Start-Up Grant                       Expansion Grant
- CTA Development Grant**
- Training/Education                       Court Fee Subsidy Grant \*\*
- Technical/Technology\*\*                       Community-based Programming
- Training/Education**

\*\*For Court Fee Subsidy and Technical/Technology Grant parameters and guidelines please see the information sheets at [www.pnw.usta.com](http://www.pnw.usta.com). Click on 'Grants & Scholarships' or 'Community Tennis' pages.

- **WHAT:** Outline of your program or initiative (be specific). Include information about your organization.
- **WHO:** List your target audience. Please indicate whether or not you serve a multicultural population
- **WHEN / WHERE:** Specify a timeframe for your program/initiative (list the start & end dates as well as the locations).
- **MEASURES / IMPACT:** How will you measure your program? What would success look like? Include current participation numbers and goals for participation as for your proposed programs (this grant).

***THE CRITICAL QUESTION:*** *How will your program/initiative help sustain (retain) players and/or grow participation (bring new players to game)*

- **COLLABORATION / RELATIONSHIPS:** Link to other programs or organizations / "Partners" (list): **SELF SUFFICIENCY:** How will your program strive to become self-sufficient in the future?
- Have you received a previous USTA/PNW Grant?    Yes, if yes when and type of grant?     No
- Have you received any other grants or do you have grants pending?     Yes, if yes amount?     No

## USTA Pacific Northwest Community Development-Partnership Grant Budget Summary

Keep in mind that start-up grants are to assist with expenses in starting a program and additional sources of funding are expected

INCOME	
Source	Amount
Participant Fee x # of participants =	
"In-kind" Support (donation)	
Local Sponsors	
Fundraising Efforts	
USTA National	
USTA Pacific Northwest	
Other (specify)	
Other (specify)	
<b>Total Income</b>	

EXPENSES	
Item (please list each in detail)	Amount
Program Support: Instructors, volunteers, etc	
Advertising/Marketing/PR	
Court/Facility Rentals \$ Per Hour x Total Hours =	
Equipment	
Other (specify)	
Other (specify)	
<b>Total Expenses</b>	<b>\$</b>

Grant Requested = \$

Applicant Signature (if email, just type in): \_\_\_\_\_ Date: \_\_\_\_\_

Use this form to complete application. Be sure to provide all information requested. You may attach an additional page if necessary. Complete grant applications are required for consideration.

**Send applications to:**

**Mailing:** USTA Pacific Northwest, Attn: CT Grants; 4840 SW Western Ave Suite, #300; Beaverton, OR 97005

**Email:** [grants@pnw.usta.com](mailto:grants@pnw.usta.com)

**Please visit our web site [www.pnw.usta.com](http://www.pnw.usta.com) and click on 'Community Tennis' to learn about us and other grant opportunities! We look forward to a great year of tennis participation!**

FOR SECTION USE ONLY

Approved

Not approved Staff:

Area:

Date received:

Suggested Grant :

Comments



# PACIFIC NORTHWEST

## 2009 Grant Report & Evaluation

**Must be completed no later than November 30, 2009.**

In an effort to evaluate community efforts and improve the grant-making process, grantees are required to complete a Grant Report & Evaluation.

The evaluation is intended to help organizations capture their experiences as well as to assist, the USTA/PNW. We ask for candid, succinct responses as you explain the successes and challenges your organization faced. Please respond to all of the questions.

**Name of Organization:**

**Contact Person:**

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **ST:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone #'s:** (h) \_\_\_\_\_ (w) \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Web site(if one):** \_\_\_\_\_

Type of Grant (Specific Program/Project):

- Community Programming** \_\_\_\_\_
  - Start-Up Grant** \_\_\_\_\_
  - Expansion Grant** \_\_\_\_\_
- CTA Development** \_\_\_\_\_
- Training / Education** \_\_\_\_\_
- Other** \_\_\_\_\_

## PROGRAM EVALUATION

**Briefly describe the program implemented and the population served (e.g., ethnic diversity, gender):**

**On the following scale, how would you rate your program's success?**

- Poor     Fair     Good     Excellent

**Did your program meet the goals & objectives as outlined in your proposal?**  Yes  No

**Please explain and be specific.**

## 2008 Grant Report & Evaluation (cont.)

What was the most successful part of your program/project?

What was the most challenging part of your program/project?

What evaluation tools were used to measure success?

What specific steps/action could you take to improve your program?

Total number of program participants:                      Program Goal:                      Program Actual:

Current composition of your program:

Youth:              Adult:              Volunteer:              Paid staff:              Estimated Diversity %:

Previous year(s) – Composition of your program:

Youth:              Adult:              Volunteer:              Paid staff:              Estimated Diversity %:

So we can position ourselves (USTA/PNW Community Tennis team) to better serve you, please list:

- Number of coaches (if any) utilized on-court with the players:
- List program sites (specific facilities used) and total number of tennis courts used for program:

List any new or renewed collaboration (businesses, non-profit organizations, schools, community groups, etc.) and indicate the value to your program/project.

- |    |                   |   |   |   |   |   |               |
|----|-------------------|---|---|---|---|---|---------------|
| 1. | Not at all useful | 1 | 2 | 3 | 4 | 5 | very valuable |
| 2. | Not at all useful | 1 | 2 | 3 | 4 | 5 | very valuable |
| 3. | Not at all useful | 1 | 2 | 3 | 4 | 5 | very valuable |

Do you plan to continue your program next year with local funding/resources?

YES              Describe the local funding /resources to be used:

NO              Please explain:

What are your plans to make this program sustainable?

Did you receive any publicity? Please attach photocopies of any local publicity generated by the grant, photos of the program/project (including names and contact information of individuals in the photos), and any other materials showing the impact this grant had on tennis programming in your community. Please include a memorable/quotation comment from a participant and include their name and age.

Do you have any general comments about your grant or suggestions for our grant process?

Thank You

---

Please return to:

USTA Pacific Northwest  
Attn: CT Grants  
4840 SW Western Avenue, # 300  
Beaverton, OR 97005-3430  
em: [grants@pnw.usta.com](mailto:grants@pnw.usta.com)